

# Curtin University Privacy Statement

## About this Statement

This Privacy Statement (**Statement**) applies to Curtin University (**University, we, our** or **us**), and describes how we collect, handle and protect the privacy of your [personal information](#) and [sensitive personal information](#).

## Privacy Policy and Privacy Procedures

The University is bound by the [Privacy and Responsible Information Sharing Act \(WA\) 2024](#) and has voluntarily committed to the Australian Privacy Principles under the [Privacy Act 1988 \(Cth\)](#). We publish our [Privacy Policy](#) and [Privacy Procedures](#) which apply to the University Community, including Council members, students, staff, University Associates, Curtin controlled entities, and all persons participating in university business or activities, including whether as a visitor, adjunct appointee, service provider, contractor or volunteer.

## Information we collect, use, store and share

Details about what information we may collect, how it will be collected, stored and when it will be shared or disclosed to others can be found in our [Privacy Policy](#) which should be read in conjunction with this document.

You may request access to, or correction of, the personal information we hold which relates to you at any time by contacting the [Information Disclosure Compliance Officer](#) who will manage your request under the [Freedom of Information Act 1992 \(WA\)](#).

Requests for access to information which relates to individuals other than yourself will be managed by the [Privacy Officer](#) under the [Disclosure of Personal Information Procedures](#), or by the [Information Disclosure Compliance Officer](#) under the [Freedom of Information Act 1992 \(WA\)](#) depending on the circumstances of the request.

## Collection of information via our website and other digital channels

We use cookies, web beacons and similar technologies (collectively, **cookies**) (such as Amazon Web Services, Marketo and Google Analytics) on our website and other digital channels (such as Meta Platforms (Facebook and Instagram), LinkedIn, TikTok, Snapchat and Twitch) to automatically collect information from you. We may also use cookieless tracking to provide a personalised experience and optimise our offerings. Further information about how we collect this information is available on our [Cookies Statement](#).

## Direct marketing

We may, with your consent, also use the personal information we have collected about you to contact you from time to time whether by phone, email, SMS or mail to tell you about events, services, facilities or courses that we believe may be of interest to you (**marketing communications**), or to advance the university's legitimate functions under the [Curtin Act](#).

You may request to withdraw your consent to receiving marketing communications from us by clicking on the 'unsubscribe' link in each communication or emailing the relevant administrator to request your details be removed. Current Students and Staff may not opt out of communications that are for transactional or operational purposes.

## Security and storage

We store your personal information in hard copy and electronically and may use third party storage providers located in Australia or overseas (including Europe, United Kingdom, United States and the Asia Pacific region) or in the cloud. Your information will be retained in accordance with the [State Records Act 2000 \(WA\)](#).

We take all reasonable and appropriate steps (including security, organisational and technological measures) to protect your personal information from misuse, interference and loss, as well as unauthorised access, modification or disclosure. Any actual or potential loss of your personal information will be subject to our [Information Breach Policy](#) and [Information Breach Procedure](#).

## Complaints

Complaints about your privacy or an actual or suspected information breach can be lodged by students and employees of Curtin using [this request form](#).

Other members of the community are encouraged to raise your concerns with the [Privacy Officer](#) directly using the contact details below.

Anonymous complaints can be lodged in writing at the address below or by contacting the [Privacy Officer](#) by phone and discussing your options.

If your complaint relates to a breach of the [Information Privacy Principles \(IPPs\)](#) with which we must comply and you are not satisfied with our response, you will be provided with information and avenues to review that outcome.

## Enquiries

If you have any queries about this Statement, please contact the [Privacy Officer](#):

Tel: +61 8 9266 3965

Email: [privacy@curtin.edu.au](mailto:privacy@curtin.edu.au)

Address: Curtin University  
Privacy Officer  
B100: R114  
GPO Box U1987  
Perth WA 6845

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